

# Outreach Notice



**USDA FOREST SERVICE  
INTERMOUNTAIN REGION, R4  
BOISE NATIONAL FOREST**

**LOWMAN RANGER DISTRICT  
EMMETT RANGER DISTRICT  
GS-0342 06/07  
Support Services Specialist**

The Boise National Forest will soon be filling two permanent Support Services Specialist positions on the Lowman and Emmett Ranger Districts. Please respond by **February 3, 2014**.

## **Position Description: Support Services Specialist**

This position has responsibility for planning, execution, and administration of the Ranger District's administrative programs. Specific duties include: purchasing, collections, timekeeping, correspondence, overseeing visitor information services, expenditure tracking, budget and travel monitoring, preparation & submission of travel authorizations/vouchers, tracking travel costs, attending staff meetings, real and personal property inventories, monitoring/submitted personnel actions, preparing quarters billings & tracking, office equipment maintenance, mail services, responds to Forest/Regional requests for information/reporting purposes, and keeping employees apprised of current personnel policies, rules, and regulations. Lowman SSS supervises a GS-5 Administrative Support Clerk, a GS-7 Resource Assistant, and a summer temporary employee, and is responsible for assigning work, approving leave and training, and conducting performance reviews. This position may be filled at the GS-06 or GS-07 level. **Emmett SSS supervises (2) GS-5 Administrative Support Clerks, a GS-4 Office Automation Clerk, and a temporary GS-4 Office Automation Clerk.**

## **Lowman Duty Station Specifics:**

Lowman, Idaho, is located approximately 75 miles northeast of Boise, Idaho. The District covers 479,000 acres. Activities managed by the District include vegetation management programs, outfitter-guide services, wildlife and fish programs, recreational lease holding, developed and dispersed camping, and a wide variety of recreational opportunities.

## **Community Information:**

Lowman is a small mountain community that has grown up along 12 miles of the South Fork of the Payette River, on State Highway 21. Recreational opportunities abound. Depending on the season, you may camp, hike, horseback ride, bike, motorcycle, or ATV on beautiful trails; fish, hunt, cross-country ski, or snowmobile. The South Fork of the Payette River is considered one of the premier kayaking and rafting rivers in the country. After a hard day of work or play there are numerous hot springs to soak in.

There are approximately 200 year round residents in the community and the summer population swells with visitors.

There is government housing available with this opportunity, although it may be limited in single family, commuter, and crew quarters. There are few private homes or mobile homes for sale or rent in the immediate vicinity, although there are numerous homes available in the nearby community of Garden Valley and Crouch, approximately 25 miles from the District office.

There is a one-room elementary school for grades K-6. Grades 7-12 ride a bus 24 miles to Garden Valley.

There is one non-denominational church in Lowman that conducts Sunday services year round. There are also several community churches, a Catholic church, and an LDS church located in Garden Valley.

The Lowman Ambulance is staffed by local volunteer EMTs, and is available 24 hours a day. The closest medical clinic is located in Garden Valley, which is staffed with an MD. There is also a local volunteer fire department that serves the Lowman community.

#### **Area Businesses:**

There are several businesses located in Lowman that provide the following services: 2 motels, 2 café/restaurants, 2 gas stations.

#### **Recreation on the Lowman Ranger District:**

The South Fork Payette River is renowned for white-water rafting, kayaking, and floating. Area lakes, reservoirs and streams provide many fishing opportunities. Outfitter and guide services are offered by several companies for river trips and for hunting. The primitive mountain area provides spectacular and abundant hunting (mule deer, upland birds, turkey, elk, bear, moose, and cougar).

**Contacts:** If you are interested in this position, please complete the appropriate Outreach interest form, return the form to contact below and apply to the appropriate announcement number. Contact John Kidd, Lowman District Ranger for more information at, [jkidd@fs.fed.us](mailto:jkidd@fs.fed.us), 208-259-3361.

**14OCP-342-SSS-6/7R4G – Merit**

**14OCP-342-SSS-6/7DP - Demo**

Information on the Lowman Ranger District can be found at: [www.fs.fed.us/r4/boise](http://www.fs.fed.us/r4/boise)

### **Emmett Duty Station Specifics:**

Emmett, Idaho is a full service community located in Southwest Idaho along the Payette River at the junction of Idaho Highways 16 and 52. The city has a population of about 5,500 and is the seat of Gem County (population 16,000). Smaller towns nearby in Gem County are Letha, Sweet and Ola. Boise, in Ada County, is about 35 miles southeast of Emmett.

Emmett sits at 2,373 feet in elevation and enjoys a four-season climate. Average July maximum temperature is 95 F, and January's average low is 16 F. Average annual precipitation is 13.26 inches. The elevation of Gem county ranges from 2,260 feet to 7,865 feet, with cooler summers and snowy winter weather at the higher elevations.

No Government housing available. Some rentals are available in Emmett. The real estate market is booming with many older and newer houses for sale as well as vacant land from city size lots to large acreages available. A full range of housing choices is also available in the Greater Boise area.

### **Community Information:**

Emmett has a full range of shopping, business, medical, and professional services. Emmett also has a full service hospital, nursing and residential care facilities, hospice, a public library offering computer services, adult and child day care facilities, service clubs and an active senior citizen's center. Public protection is provided by a city police department, a county sheriff's department, and city and county fire departments.

Utilities that serve the city are the Idaho Power and Light, Intermountain Gas, and Qwest Telecommunications. There are several local internet access providers. Television and radio service is also available. There is a local weekly newspaper, and two regional newspapers offering daily delivery to the area.

Emmett has a local movie theater and an active community theater group offering several plays a year. There are several annual organized events such as the Cherry Festival, Cruise Night, Quarter Horse Racing, Gem County Fair, and the Harvest Festival.

There are several local parks for picnicking, fishing and river recreation, and the Gem County Cycle Park for off road vehicle sport. Firebird Raceway is located just south of Emmett toward Boise on Highway 16.

The Treasure Valley communities of Boise, Meridian, Eagle, Nampa, Caldwell and Ontario (Oregon) offer much in the way of expanded entertainment and shopping opportunities. Boise has a major airport offering commercial jet service.

A good variety of pre-schools and day-care centers are available in addition to the elementary, junior and senior high schools. The schools offer numerous extra-curricular activities and sports, and strive for quality education with creative, athletic, and

scholastic achievements. Adult education classes are also offered. Boise State University, Albertson College, Northwest Nazarene University, and Treasure Valley Community College are located in the nearby Treasure Valley, within commuting distance of Emmett. There are 29 active churches in Gem County.

### **Recreation on the Emmett Ranger District and the Boise Area:**

The Payette River is renowned for white-water rafting, kayaking, and floating. Area lakes, reservoirs and streams provide many fishing opportunities. Outfitter and guide services are offered by several companies for river trips and for hunting. The primitive mountain area provides spectacular and abundant hunting (white-tailed and mule deer, upland birds, turkey, elk, bear, moose, and cougar). Miles of groomed trails and routes are prepared for snowmobiling. Down-hill skiing is available at Bogus Basin Ski Resort outside of Boise, Tamarack Resort at Cascade, and Brundage Mountain Resort near McCall. Hiking, off road vehicle use, horseback riding, camping, picnicking, rock hounding, prospecting, bird watching, photography, and hot springs all add to the immense opportunity for pleasure and adventure to be had by avid sportsmen and casual outdoor enthusiasts alike.

Many other recreational opportunities are available in and around the Boise area. The Boise River Greenbelt consists of 86 acres along 20 miles of the Boise River. Boise is also home to the World Center for Birds of Prey, the Idaho Botanical Garden, and the Idaho Shakespeare Festival, Western Idaho State Fair, Les Bois Horse Racing, Idaho Ballet, and several event centers and theaters offering a complete range of concerts, shows, and other events.

**Contacts:** If you are interested in this position, please complete the appropriate Outreach interest form, return the form to contact below and apply to the appropriate announcement number. Contact Richard Newton, Emmett District Ranger for more information at, [renewton@fs.fed.us](mailto:renewton@fs.fed.us) , 208-365-7000.

**14OCCRP-342-SSS-6/7R4G – Merit**  
**14OCCRP-342-SSS-6/7DP - Demo**

Information on Emmett and Boise can also be found at a number of web sites at [www.emmettidaho.com](http://www.emmettidaho.com), [www.Boise.org](http://www.Boise.org), [www.boiselive.com](http://www.boiselive.com), [www.ci.boise.id.us/city\\_of\\_boise](http://www.ci.boise.id.us/city_of_boise), or [www.fs.fed.us/r4/boise](http://www.fs.fed.us/r4/boise)